



## **KLR Consulting**

Inspiring Success in Your Leaders and Teams

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### **EMPLOYEE DEVELOPMENT PROGRAMS**

#### **Employee Engagement**

According to Gallup research, approximately 34% of employees are actively engaged in their work.

*That means that about two-thirds of your employees are dissatisfied and disengaged.*

A fully-engaged workforce is vital to your success. This means having employees who understand their role, are willing to take ownership of shared strategic goals, and go the extra mile to accomplish them in their daily work.

*We address:*

- Leader awareness & responsibility
- Motivators, both intrinsic and extrinsic
- Employee satisfaction - Hint: money isn't the answer
- Performance management
- Challenging work
- And more

We'll give you specific steps you can take to start engaging, and retaining, your valuable talent.

This program will be customized for leaders and managers, or for the employees themselves, based on the culture and needs of your company.

#### **Communication & Relationships**

KLR will enhance your team's communication skills with proven practices that help employees build more effective relationships. Our comprehensive program will also develop clear protocols for decision-making that will ease frustration, improve cooperation and make everyone more effective and successful. During the workshop, participants will:

- Assess and evaluate behavioral traits and triggers
- Learn when to adapt communication and behavior
- Enhance performance by building on individual strengths
- Reduce conflict in the organization
- Explore proper email etiquette practices

#### **Professionalism in the Workplace**

This module is designed to increase the caliber of professionalism in any organization. With practical tools and hands-on activities, KLR Consulting presents the information in a humorous and relaxed style that gets to the heart of today's etiquette concerns. Upon completion, participants will be prepared to:

- Successfully convey a professional image
- Better understand how they are perceived by others
- Communicate effectively through electronic technology
- Develop a successful business image using proven practices

## Powerful Presentations

Whether you are writing a report, making a sales presentation or delivering a speech, the information must be well-organized and compelling in order to persuade your audience. Our workshop will provide the tools needed to ensure all business communications are delivered with confidence, clarity and conviction.

KLR Consulting will teach your teams how the written and spoken word can be used to achieve business objectives. Participants will learn to:

- Present or communicate ideas with confidence and engage the audience
- Manage and answer questions successfully
- Create a powerful closing or "Ask for the sale"
- Promote your company in any situation

Our comprehensive professional development programs will ensure your leaders and teams develop the skills needed to streamline management decisions, improve business processes and increase productivity throughout your organization.

**Contact us for more information or with any questions about how we can help you succeed!**

*"KLR Consulting has been an invaluable asset to our business unit. Their services have been incredibly fruitful to our group and the improvements developed during our off-site have benefited both employees and customers. The customized seminars they created have proven popular and informative and KLR will certainly be asked to return. We would highly recommend KLR."*

**- Chris Symank, Business Unit Manager, Smith Barney**